



New Jersey Department of Military and Veterans Affairs

VACANCY ANNOUNCEMENT

Posting #: 153-21

Posting Period: From 12/20/2021 To 12/27/2021

Title: Principal Staff Officer 2 (Deputy Director)
Temp. Employment Service (TES-Hourly Position)

Salary: \$40.00/Hour

Number of Vacancies: 1

Workweek: 40 Hours

Program: Youth Challenge Academy

Work Location: NJ National Guard Training Center,
100 Camp Drive, Sea Girt, NJ 08750

Scope of Eligibility: Applicants will be accepted from all Outside Applicants who meet the requirements listed below. Selection will be made from among the best qualified.

NOTE: All successful candidates will be required to undergo and pass a criminal and sex offender background check prior to the start date of employment.

Job Description: Under direction of a General Staff Officer, Executive Director, or Principal Staff Officer 1, Department of Military and Veterans Affairs, assists higher level staff officers by implementing plans and policies as directed and directs execution of administrative matters pertinent to the organization; exercises staff supervision over employees and may direct the activities of Bureau Chiefs or Branch Supervisors; does other related duties as required.

Civil Service Commission Requirements

Incumbent must be an active member of the New Jersey National Guard upon assignment to this position unless formally waived by the Chief of Staff, New Jersey Department of Military & Veterans Affairs. When the individual loses military status for any reason, his term of employment may be extended by the Chief of Staff in a civilian status until such time as the incumbent is eligible for retirement as a veteran under N.J.S.A. 43:15A-61.

Education: Graduation from an accredited college or university with a Bachelor's degree.

NOTE: Successful completion of military courses equivalent to the level of the U.S. Army Branch Officer Career Course.

Experience: Four (4) years of experience as a company level officer in a command or staff position in any regular military service or its reserve component. One of must be supervisory.

NOTE: Applicants who do not possess the required education may substitute experience as indicated on a year for year basis.

License: Appointee will be required to possess a driver's license valid in the State of New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

Residency: Pursuant to the "New Jersey First Act" N.J.S.A. 52:14-7 (L. 2011, Chapter 70), newly hired public employees are required to reside in the State of New Jersey, unless exempted under the law. If you do not reside in New Jersey, you have one (1) year after you begin employment to relocate your residence to New Jersey.

HOW TO APPLY:

SUBMIT APPLICATION FOR EMPLOYMENT, COVER LETTER, RESUME, AND E-MAIL ADDRESS BY 4:00PM ON THE CLOSING DATE TO:

Mail: ATTN: HRD-PMRS, PO Box 340, Trenton, NJ 08625-0340

E-Mail: CareersCentral@dmava.nj.gov

Fax Number: (609)530-7192

Forms may be obtained from our web site at: <https://www.nj.gov/military/personnel/forms/employment-application.pdf>, the Human Resources Division, or call (609) 530-7038.

New Jersey Department of Military and Veterans Affairs is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.